**AGENDA**

**HL7 Structured Product Labeling for Food and Dietary Supplements**

**February 29, 2016**

**Attendees:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Present** | **Name** | **Organization** | **E-mail** |
|  | Andrews, Karen | USDA | Karen.Andrews@ars.usda.gov |
| X | Ayres, Elaine | NIH | eayres@nih.gov |
|  | Brown, Scott | GS1 | Scott.Brown@gs1us.org |
|  | Brunone, Theresa | GSK | theresa.m.brunone@gsk.com |
|  | Dittloff, Margaret | CBORD | mkd@CBORD.com |
| X | Dwyer, Johanna | NIH | dwyerj1@od.nih.gov |
|  | Haytowitz, David | USDA | David.Haytowitz@ars.usda.gov |
| X | Heintz, Kasey | FDA | kasey.heintz@fda.hhs.gov |
|  | Helton, Edward | NIH | heltone2@mail.nih.gov |
|  | Hoggle, Lindsey | AND | LHoggle@eatright.org |
| X | Kretser, Alison | ILSI | akretser@ilsi.org |
|  | Leftwich, Russell | AAAAI | rleft@pobox.com |
|  | Pehrsson, Pamela | USDA | Pamela.Pehrsson@ARS.USDA.GOV |
|  | Perkins,Vada | FDA | Vada.Perkins@fda.hhs.gov |
| X | Saldanha, Leila | NIH | saldanhl@mail.nih.gov |
|  | Young, Michael | AAAAI | Michael.Young@childrens.harvard.edu |

**Conference Call Information:**

Phone Number: +1 770-657-9270
Participant Passcode: 7485962

**Web Meeting Info (does not include audio connection)**

[**http://www.webex.com**](http://www.webex.com)

Meeting ID 193 128 608 (no password).

Direct Meeting Link: <https://meetings.webex.com/collabs/#/meetings/detail?uuid=M8B9ZKDZAIIKHBGUAR299G14AE-4MOF&rnd=548277.12942>

**Project Wiki:** <http://wiki.hl7.org/index.php?title=Structured_Product_Labeling_for_Food_and_Dietary_Supplements_(SPLr8)>

**AGENDA:**

1. Review of meeting agenda
2. Review and approval of minutes from 2/22/16
	1. Move to approve Alison/Leila Abstain – 0., Neg – 0, Approve 4
3. Review of requirements document – V1
	1. Continued discussion of requirements
		1. Focus on Nutrition Facts Panel/Supplement Fact Panel
	2. Additional focus on nutrients, ingredients and allergens
4. Next Meeting: Monday, March 7 from 4-5 PM