**SDWG - Form Definition and Questionnaire Response Subgroup Meeting**

**Logistics:**

 *Date / Time:* February 13, 2017, 10:00am to 11:00am EST

 *Location:* Telco

 *Facilitator:* Martin Rosner

Note taker: Martin Rosner

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Meeting information

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[Join WebEx meeting](https://pchalliance.webex.com/pchalliance/j.php?MTID=m3291da58cfda82571dba7dc3d00112ca)

Meeting number (access code): 921 945 565

Join by phone
**+1-855-797-9485** US Toll free
**+1-415-655-0002** US Toll
[Global call-in numbers](https://pchalliance.webex.com/pchalliance/globalcallin.php?serviceType=MC&ED=504487652&tollFree=1)  |  [Toll-free calling restrictions](https://www.webex.com/pdf/tollfree_restrictions.pdf)

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**Attendees:**

Martin Rosner (Philips)

Donna Boccamazzo (Columbia University)

Majid Qadir (Columbia University)

**Agenda:**

1. Review ballot comments for Form Definition
2. AOB

**Action Items:**

Martin – draft NIB - **Done**

**Review ballot comments for From Definition**

Decided to cancel the call due to unavailability of key participants. Call cancelled at 10:15am.

**AOB**

none

**Next Call**

* Feb. 20th, 2017