**HL7 PC Co-Chair Open Meeting – December 1, 2014**

**Current WG Co-Chairs: Elaine Ayres, Stephen Chu, Russ Leftwich, Michael Tan, Laura Heermann-Langford, Jay Lyle, Jean Duteau.**

**Present** –

**Elaine Ayres, Stephen Chu, , Russ Leftwich, Michael Tan, Jay Lyle, Catherine Hoang, Sarah Maulden, Matthew Graham, Laura Heermann-Langford**

**Absent (WG Co-Chairs) – Jean Duteau**

AGENDA

1. Roll Call
2. Update to Decision Making Practices Document- Michael
	1. Changes – need one co-chair and three voting members. Noted that the section on closed membership committees did not apply to the PCWG.
	2. Stephen/Michael – approve with changes Abstain – 0, Negative – 0, Approve - 6
3. Current DESD Polls
	1. Clinical Genomics – Mission and Charter (Laura)
4. Publication of Allergy and Intolerance Clinical Models? – Publication of ballot on December 5th.
5. Harmonization meetings – Jean – representation.
6. Project status updates
	1. Care Plan – Stephen
		1. *Applying ballot changes to the DAM – plan to publish in December*
		2. *Payor model in storyboard 8.*
	2. CCS – apply changes and send to publication
		1. *Conference call on 12/2 to review changes*
		2. *Will then be ready to publish in December.*
	3. Health Concern – Michael
		1. *Submit for ballot for January. EA models need to be inserted by Jay into the word document. Will be available for review before call on Thursday.*
	4. Allergies and Intolerances – Elaine/Russ
		1. *Sarah – at the VA (works for Mike Lincoln). Subset of food allergens in VA and DOD for sharing.*
			1. *Request to share with Patient Care*
		2. *Reaction value set will be in VSAC as maintained by FHIM*
		3. *C-CDA harmonization almost complete*
		4. *Severity scales need to be evaluated*
	5. FHIR resources – All
		1. *G-Forge comments*
		2. *Criticality – value set still not resolved*
		3. *Clinical assessment – has not been built*
		4. *Care Plan – one resource vs. many*
			1. *Have a diabetes care plan script and simple referral for clinical connectathon.*
	6. Anesthesia project – William
	7. New project – NI 2016 connectathon/showcase with CIC/IHE – June 2016 Geneva
	8. New project – Care Plan clinical model
	9. New project – Health Concern clinical model/FHIR (vs. condition)
7. Agenda for San Antonio Meeting – January 18-23, 2015
	1. *Clinical connectathon – will be managed by HQ*
8. Other items for discussion?
9. Next PC WG Co-Chair call – Monday, January 5, 2015 at 5 PM ET.

**Deadlines coming up to the 2015January WGM:**

* 2014-09-28 New Project Scope deadline for 2014Sep ballot cycle (<http://www.hl7.org/permalink/?ProjectScopeStatement>)
* 2014-10-03 Meeting minutes posting deadline (<http://www.hl7.org/permalink/?UploadMinutes>)
* 2014-10-10 Post-WGM Effectiveness survey for [2014May](https://www.surveymonkey.com/s/M86YWPB)
* 2014-10-10 Deadline to notify HQ of additions/changes/corrections to co-chair openings
* 2014-10-19 Initial [Harmonization](http://www.hl7.org/events/harmonization/index.cfm) Proposal Submissions due midnight Eastern
* 2014-11-02 Notification of Intent to Ballot (NIB) Deadline (<http://www.hl7.org/permalink/?NIB>)
* 2014-11-09 Final [Harmonization](http://www.hl7.org/events/harmonization/index.cfm) proposal submissions due midnight Eastern
* 2014-11-18 to 2014-11-20 [Harmonization](http://www.hl7.org/events/harmonization/index.cfm) Conference Call
* 2014-11-16 Initial content deadline for 2015Jan ballot
* 2014-11-21 Post your WG agenda link on the [WGM Information](http://wiki.hl7.org/index.php?title=WGM_information) page
* 2014-11-21 WG co-chair nominations for 2015Jan close - see [Co-Chair\_Election\_Schedule](http://wiki.hl7.org/index.php?title=Co-Chair_Election_Schedule)
* 2014-11-23 Ballot preview opens
* 2014-11-30 Reconciliation deadline for ballot in 2015Jan, send notice to voters (and submit publication requests when ballots completed )
* 2014-11-30 Supporting content deadline: all supporting V3 content due; V2.7 final content due
* 2014-12-07 Final Content Deadline
* 2014-12-11 Ballot pool signup closes BEFORE THE BALLOT OPENS
* 2014-12-12 Ballot opens

2015-01-02 Deadline to request presentation at the cochairs dinner/meeting and provide draft presentation

DESD Assignments:

1. Anatomic Pathology – Stephen
2. Anesthesia – Stephen
3. Attachments – Jay
4. BRIDG – Jean
5. Child Health – Russ
6. Clinical Genomics – Laura
7. CIC – Jay
8. CQI – Russ
9. CBCC – Jean
10. Emergency Care – Laura
11. Devices – Laura
12. Patient Care – Stephen
13. Pharmacy – Michael
14. PHER - Elaine
15. RCRIM – Elaine