|  |  |
| --- | --- |
| **Participant** | **Attendance**  |
| Anita Walden – Mtg. Facilitator, Project Co-Facilitator & CIC Co-chair  | X |
| Karen Ritchey - Note taker  | X |
| Russ Leftwich, CIC Co-chair, Project Co-Facilitator |  |
| Susan Matney | X |
| Peter Goldschmidt |  |
| Ed Hammond, CIC Co-chair |  |
| Laura Heerman |  |
| Sarah Ryan |  |
| Tom Kuhn |  |
| Seth Blumenthal |  |
| Rachel Richesson |  |
| Frank Minyon |  |
| AbdulMalik Shakir | X |
| Maryam Garza |  |
| Elise Berliner |  |
| Jaspreet Birk  | X |
| Amy Nordo |  |
| Chrystal Price |  |
| John Roberts |  |
| John Loonsk |  |
| Gopi Vora (student of Rachel Richesson) |  |

X = in attendance

**Next Meeting Agenda**

DAM

 White Paper

 WGM Meeting Agenda and Sponsorships

 Storyboard Interviews

**ACTION ITEMS**

* **WGM**  Anita to finalize dates and give to Sarah (re: International contacts)
* **White Paper Status** – Seth will follow-up on tasks:  (1) Sending final version to Anita, and  (2)  Reaching out to those Registries participating.- Complete
* **Craft message to accompany white paper** – Seth - Complete
* **Compile list of groups to whom White Paper should be sent** – Anita.
* **Help coordinate interviews with different types of registries and providers** – Seth -Complete
* **Anita and Jaspreet** to meet separately about the interviews - Complete
* **HL7 contact in Australia** - Russ

**Previous Meeting Action Items**

* **WGM**  - Anita to finalize dates and give to Sarah (re: International contacts)
* **White Paper Status** – Seth will follow-up on tasks:  1.  Sending final version to Anita and  2.  Reach out to those Registries participating.- **Complete**
* **Compile list of groups to whom White Paper should be sent** – Anita.
* **HL7 contact in Australia** - Russ
* Get word out – Newsletters, etc. (**Seth**, **Amy**, **Chrystal** and **Anita**)- *Will wait until White Paper is final- Wait until white paper completed*

o    **Anita:**  HL7 newsletter

o    **Seth:**  PCPI announcements & health care constituencies

o    **Amy:**  Health care group, NEHQ newsletter, blogs

o    **Chrystal:**  Trauma groups, WHO

**Agenda**

**Attendance -** Karen

**Approval of Meeting Summary –** Anita

*Posted:*[http://wiki.hl7.org/index.php?title=Registry\_DAM](https://urldefense.proofpoint.com/v2/url?u=http-3A__wiki.hl7.org_index.php-3Ftitle-3DRegistry-5FDAM&d=CwQGaQ&c=27AKQ-AFTMvLXtgZ7shZqsfSXu-Fwzpqk4BoASshREk&r=a8qVgF5rsxfZqzAs9uqHuJPE-KTXTY9R2rB48aU5q6g&m=6_DvAmBuRm2sSkOw4hbplq3exfTC-Ne6C37Asw6W46U&s=REnq2SAUVX-GKgmAAjEIDRta4Hv1grKa47AV7zerhKM&e=)

**Review of Agenda –** Anita

**Hot Topics**-Group

**Domain Analysis Model Update-** AbdulMalik

**White Paper Status/Early Feedback –** Seth

**Whitepaper Distribution**

CIC, Patient Care, CQI, Learning Health and PHER Working group

                                MDEPINET

                                ISO

                                PCPI (?)

                                NIH Informatics

                                AMIA (?)

                                AHRQ

                                Wiki

**Date for May WGM – Wed Q3**

**Agenda for May WGM**

Contact European Registry Groups – Sarah

 Roles

**Storyboard Interview Updates -** Jaspreet

**Summary**

**Attendance – not taken but noted above**

**Review of Agenda – Anita**

 White Paper Feedback

DAM Timelines

WGM Meeting – Madrid

Update re: Storyboard Interview

**Approval of Meeting Minutes (February 22, 2017)**

*Deferred until next meeting.*

**Hot Topics – Group**

 None noted

**Domain Analysis Model Update** – AbdulMalik

* Final version due Sunday – have material to assemble in DAM but ***needs someone to write introduction*** (or he will). Draft document will be ready for uploading Friday (he has sent preliminary info). ***Need feedback, if any, by 5 pm, Pacific time, on Saturday***. Final version ready by Sunday. ***Anita will send email re: feedback & introduction***, otherwise she could also write intro. Amy Nordo should be cc’d. Send for preview so she can get website up. Changing title pages also.

**White Paper Status** – Seth (unavailable today)

 **White Paper Distribution**

* Sent to CIC List, co-chairs, CQI, etc. Preliminary feedback received:
* Questions about functional standards. Main objective to create functional standards – need to re-word.
* CDA – need to remove section.
* MDEPNET
	+ Thought DAM would be attached to White Paper. Confusing. Need to clarify DAM will be published separately
	+ White Paper didn’t fully explain purpose of DAM: Why it was created and what would it do for them? Should be included.
* Those unfamiliar with DAM not sure about its purpose (mainly clinicians). Suggest data element list instead? Communicate how DAM will be used.
* Comments/suggestions regarding feedback:
* Outreach to other groups? Didn’t understand before, so some reluctance. Ballot is early version of DAM - Second ballot probably in September.
* Susan – Go with ballot time cycle. Convey that this is an early version and another one to follow. MDEPINET – Data Elements… shows lack of understanding. Analysis needed and identifies what content means. By showing MDEPINET (Dr. Chang) they see value and it proves DAM usefulness through logical process.
* Anita – just gets info. & does input. Doesn’t share process due to lack of understanding. No realization of benefit. Also hesitant to send White Paper to others based on this feedback. Re-work before sending to others.

 **WGM - May Q3**

* Susan is attending. Meeting confirmed with Sarah. Question: Will HL7 comp. registration fees? Doubtful. Concerns raised making financial accommodations at this International conference. Location in Spain chosen for convenient outreach to European groups. Sarah is reaching out to Paris Trauma Group attendees. Michael Vander\_\_\_\_\_\_ asked about Belgian group. Historically, HL7 has compensated with room and for lunch, but free registration rare.
* ***Action Item: Sponsorships? Will inquire if this is a possibility and/or available.***

**Storyboard Interview Updates** – Jaspreet

* 3 interviews conducted with Vendor and Registry Stewards. Need Provider (provides data to registry). Jaspreet will summarize findings and email. ***Anita has a provider name and will forward.***

**ACTION ITEMS**

 Sponsorships – Anita will make inquiry.

**Next Meeting Agenda**

DAM

 White Paper

 WGM Meeting Agenda and Sponsorships

 Storyboard Interviews

**\*\*NEXT Regularly scheduled meeting April 5, at 11 am (EST).**

Submitted by: Karen Ritchey