**Arden Syntax Work Group**

**Call Minutes**

**13 September 2016**

**Author: Robert Jenders**

**Attendance**: **Peter Adlassnig** (Medexter; kpa@medexter.com), **Peter Haug** (Intermountain; peter.haug@imail.org), **Robert Jenders** (presiding; Charles Drew University/UCLA; jenders@ucla.edu).

1. Arden Syntax Educational Program
	1. The WG reviewed the latest version of the online survey intended to ascertain interest in establishing an Arden educational and certification program (<https://www.surveymonkey.com/r/TST7RJG>) based on the previously agreed content (<ArdenSyntax-competencies-for-survey-2016-07-03.docx>).
	2. Issues identified include missing response labels in some questions and missing aggregators for groups of questions.
	3. Action item: Work on editing this next week at the WGM
2. Agenda for Baltimore WGM next week: The WG discussed various work items and formulated a schedule for its meeting next week:
	1. Q1: Further editing of education program survey; completion of errata publication requests and cover letters.
	2. Q2-4: Arden IG R2, Arden v3
3. The WG discussed ways to increase participation in its meetings.
	1. Action item: Active members will reach out specifically to Matt Sailors (a former cochair) as well as research groups in Erlangen, Japan and Bern
4. Next WGM: Baltimore WGM Tuesday, 20 September 2016 0900-1230 & 1345-1700 EDT (US)
	1. For remote participation:

<https://axisconciergemeetings.webex.com/axisconciergemeetings/j.php?MTID=mc6935b56f3dd494ea0d653193ca901f9>

+1-855-797-9485 US Toll free

+1-415-655-0002 US Toll

Access code: 806 739 960