|  |  |
| --- | --- |
| **Participant** | **Attendance**  |
| Anita Walden – Mtg. Facilitator, Project Co-Facilitator & CIC Co-chair  | X |
| Karen Ritchey - Note taker  | X |
| Russ Leftwich, CIC Co-chair, Project Co-Facilitator |  |
| Susan Matney |  |
| Peter Goldschmidt | X |
| Ed Hammond, CIC Co-chair |  |
| Laura Heerman |  |
| Sarah Ryan | X |
| Tom Kuhn | X |
| Seth Blumenthal | X |
| Rachel Richesson |  |
| Frank Minyon |  |
| AbdulMalik Shakir |  |
| Maryam Garza |  |
| Elise Berliner |  |
| Jaspreet Birk  | X |
| Amy Nordo |  |
| Chrystal Price |  |
| John Roberts |  |
| John Loonsk |  |
| Gopi Vora (student of Rachel Richesson) |  |

X = in attendance

**Next Meeting Agenda**

* WGM Logistics
* White Paper Status
* Story Scenario Interview

**ACTION ITEMS**

* Identify a WGM Date - Anita
* White Paper Status - Seth
* Continue Interviews – Jaspreet
* Provide Contacts for Registry Provider – Seth
* Create a Glossary – Sarah
* White Paper Distribution - Anita

**Previous Meeting Action Items**

* **WGM** Anita to finalize dates and give to Sarah (re: International contacts)
* **White Paper Status** – Seth will follow-up on tasks: (1) Sending final version to Anita, and (2) Reaching out to those Registries participating.
* **Craft message to accompany white paper** – Seth.
* **Compile list of groups to whom White Paper should be sent** – Anita.
* **Help coordinate interviews with different types of registries and providers** – Seth.
* **Anita and Jaspreet** to meet separately about the interviews
* **HL7 contact in Australia** - Russ

**Agenda**

**Attendance -** Karen

**Approval of Meeting Summary –** Anita

*Posted:*[http://wiki.hl7.org/index.php?title=Registry\_DAM](https://urldefense.proofpoint.com/v2/url?u=http-3A__wiki.hl7.org_index.php-3Ftitle-3DRegistry-5FDAM&d=CwQGaQ&c=27AKQ-AFTMvLXtgZ7shZqsfSXu-Fwzpqk4BoASshREk&r=a8qVgF5rsxfZqzAs9uqHuJPE-KTXTY9R2rB48aU5q6g&m=6_DvAmBuRm2sSkOw4hbplq3exfTC-Ne6C37Asw6W46U&s=REnq2SAUVX-GKgmAAjEIDRta4Hv1grKa47AV7zerhKM&e=)

**Review of Agenda –** Anita

**Hot Topics**-Group

* + **Date for May WGM -** pending
	+ **Agenda for May WGM**
	+ **White Paper Status –** Seth

Literature Review

* + **Domain Analysis Model Update -** Abdul Malik
* **Storyboard Interview Updates -** Jaspreet

**Summary**

**Attendance – taken & noted above**

**Review of Agenda – Anita**

Attendance

 May WGM date

 WP status

Domain Analysis Model Update

Storyboard Interview Updates

**Approval of Meeting Minutes (February 8, 2017)**

Motion made by Anita Walden to approve minutes of previous meeting,

2nd by Sarah.

Abstentions – 0

Nay – 0

Yea – 5 ***Minutes Approved.***

**Hot Topics – Group**

 **News regarding Registries?**

European Registries - Sarah mentions Trauma Group; Let them present – maybe half day symposium? Learn activities around world and how we can help each other – what can we offer Europeans? How similar to US Registries? Standardizations? Sarah will reach out for dates & times to arrange. All appear in favor of inviting Trauma team to present their approach to registries. UK work re: Trauma and Genomics is registry driven. Keep funding going but don’t reinvent the wheel. Sidebar with Sarah available upon request. See date options below.

**Agenda**

**WGM**

* **Date Suggestions**

Anita – Wed. Q3 or Thurs. Q4. Preference is Wed. Q3 – Anita to confirm.

* **Agenda Suggestions**

Invite European groups.

Add White Paper?

Add DAM as a basis for HL7 standards (implementation guides, functional models)

Add Glossary? Sarah to compile based on HL7 glossary. Insert in back of White paper.

Discuss next steps on how to apply DAM to Registries…Identify gaps

**White Paper Status – Seth**

* Updated and forwarded to Anita
* One page message prepared to accompany paper
* Literature review compiled (Peter may find useful for his project)

Next Step: Ready to distribute, post on Wiki and invite comments. Tom to send to CMMS and internals, and Anita to MDEPINET and FDA. Anita suggests keeping track of those from whom comments are invited for follow-up purposes.

**Domain Analysis Model Update – *AbdulMalik not available***

**Storyboard Interview Updates - Jaspreet**

* Met with Anita
* Will meet with Frank Minyon tomorrow
* Will format interview board afterwards

Seth to help coordinate interviews with different types of registries and providers. Will provide info. re: Registry Steward, and re: clinician or provider side. Another type would be helpful and Sarah suggests Melissa Francisco, Director, Amer. Society of Hematology.

Anita: Make the connections and she and Jaspreet will setup the interviews.

**ACTION ITEMS**

* WGM Date
* White Paper Status - Seth
* Interviews – Jaspreet
* Russ – HL7
* Contacts for Provider – Seth
* Glossary – Sarah
* White Paper Distribution - Anita

**Next Meeting Agenda**

* WGM
* White paper
* Interviews

**\*\*NEXT Regularly scheduled meeting March 8, at 11 am (EST).**

Submitted by: Karen Ritchey