|  |  |
| --- | --- |
| **Participant** | **Attendance**  |
| Anita Walden – Mtg. Facilitator, Project Co-Facilitator & CIC Co-chair  | X |
| Karen Ritchey - Note taker  | X |
| Russ Leftwich, CIC Co-chair, Project Co-Facilitator | X |
| Susan Matney | X |
| Peter Goldschmidt |  |
| Ed Hammond, CIC Co-chair |  |
| Laura Heerman |  |
| Sarah Ryan | X |
| Tom Kuhn | X |
| Seth Blumenthal | X |
| Rachel Richesson |  |
| Frank Minyon |  |
| AbdulMalik Shakir | X |
| Maryam Garza |  |
| Elise Berliner |  |
| Jaspreet Birk  | (late arrival) |
| Amy Nordo |  |
| Chrystal Price |  |
| John Roberts |  |
| John Loonsk | X |
| Gopi Vora (student of Rachel Richesson) | X |

X = in attendance

**Next Meeting Agenda**

* Questionnaire/Storyboard Status
* White Paper Finalization
* WGM meeting specifics

**ACTION ITEMS**

* **WGM** Anita to finalize dates and give to Sarah (re: International contacts)
* **White Paper Status** – Seth will follow-up on tasks: (1) Sending final version to Anita, and (2) Reaching out to those Registries participating.
* **Craft message to accompany white paper** – Seth.
* **Compile list of groups to whom White Paper should be sent** – Anita.
* **Help coordinate interviews with different types of registries and providers** – Seth.
* **Anita and Jaspreet** to meet separately
* **HL7 contact in Australia** - Russ

**Previous Weeks Action Items**

* Get word out – Newsletters, etc. (**Seth**, **Amy**, **Chrystal** and **Anita**)- *Will wait until White Paper is final/ completed*

**Anita:**  HL7 newsletter

**Seth:**  PCPI announcements & health care constituencies

**Amy:**  Health care group, NEHQ newsletter, blogs

**Chrystal:**  Trauma groups, WHO

**Agenda**

**Attendance -** Karen

**Approval of Meeting Summary –** Anita

*Posted:*[http://wiki.hl7.org/index.php?title=Registry\_DAM](https://urldefense.proofpoint.com/v2/url?u=http-3A__wiki.hl7.org_index.php-3Ftitle-3DRegistry-5FDAM&d=CwQGaQ&c=27AKQ-AFTMvLXtgZ7shZqsfSXu-Fwzpqk4BoASshREk&r=a8qVgF5rsxfZqzAs9uqHuJPE-KTXTY9R2rB48aU5q6g&m=6_DvAmBuRm2sSkOw4hbplq3exfTC-Ne6C37Asw6W46U&s=REnq2SAUVX-GKgmAAjEIDRta4Hv1grKa47AV7zerhKM&e=)

**Review of Agenda –** Anita

**Hot Topics**-Group

* + **Date for May WGM**
	+ **Agenda for May WGM**
	+ **White Paper Status –** Seth and Rachel

Literature Review

* **Storyboard Interview Updates**

**Summary**

**Attendance – taken & noted above**

**Review of Agenda – Anita**

Attendance

 May WGM date

 WP status

Addition to Agenda:

NIB status

**Approval of Meeting Minutes (December 14, 2016 and January 11, 2017)**

Motion made by Anita Walden to approve minutes of previous two meetings,

2nd by Seth.

Abstentions – 0

Nay – 0

Yea – 8.

Minutes Approved.

**Hot Topics – Group**

 **San Antonio meeting**. No info. to share.

**CMSS Meeting**.

* Russ: 20 people with about 14 – 15 specialty societies represented. HL7 activities and initiatives discussed… collaborations with data models… harmonization.
* Suggested: Foster relationship and CMSS support. Question: Are there any close relationships with groups that could make the connection. Get on mailing list. Meeting in July. Tom will act as a conduit.

**Tracking patients across different registries.**

* Need ability to do so. Create document that spells out requirements. PCPI meeting occurs during Madrid meeting so collaboration not possible.
* Challenge: Tracking patients across registries: different systems use different models.
* Difficulties presented are political and organizational, as well as paper and ancient methods.
* *NEED*common patient identifiers to link across registries (algorithms mapping between models).
* Diagnoses differ for the same condition -- need to be entered consistently.

**Agenda**

**WGM**

* **Date Suggestions**

 Thursday, Q1 and Wednesday, Q3 are the best options. Anita will check with groups.

1. Patient care, 2. CQI, and 3. Public Health

* **Agenda - What to Accomplish**
	+ Reach out to internationals (other groups outside HL7). Need to reach out to others as soon as date and time are set.
	+ Sarah: has France and EU contacts. Asia may be reachable through Australia. Sarah to contact Australia HL7 board members Heather Grain, (or Jeremy?).

[http://www.hl7.org.au/ -- *2017 HL7 AU Board is: Chair: Jason Steen Secretary: Tim Blake Treasurer: Amy Mayer Ordinary: Heather Grain,Brett Esler,Reuben Daniels,TBA]*

* Also contact Canadians – Sarah to reach out to Andrea MacLean, Toronto, Canada, and Bev in Winnipeg, Canada.

**White Paper Status – Seth & Rachel**

* Seth will follow-up on tasks: (1) Sending final version to Anita , and (2) Reaching out to those Registries participating.
* Still finalizing survey. Device Group wants White Paper when ready – people are inquiring.
* Suggestion: Craft message to accompany white paper?
* John encourages broader scope which would bring more feedback. Seth thinks paper is in good shape and need to get it out there. Suggested: make it a living document and send out for comments.
* Literature Review, mentioned previously is again discussed. Seth: incorporate most common references when talking about clinical registries. Keep in same document vs. separate.

**Storyboard Interview Updates -- Pilot Interview Conducted** (Jaspreet and Chrystal Price)

* Determinations:
	+ Questions overlapped
	+ Not all questions applied to provider
* Possible Solutions to Consider:
* Rearrange
* 3 different versions

Overall: Interview went well and was less than one hour in length. Friday interview with Frank Minyon will give provider point of view.

**ACTION ITEMS**

* NIB (Notice of Intent to Ballot) draft – Anita to send this week… due this weekend.
* Draft of DAM due by Feb. 24.
* Next call – Feb. 22.
* Plan for disseminating the white paper

**Next Meeting Agenda**

* Questionnaire/Storyboard Status
* White Paper Finalization
* WGM meeting specifics

**\*\*NEXT Regularly scheduled meeting Feb. 22, at 11 am (EST).**

Submitted by: Karen Ritchey