**AGENDA**

**HL7 Structured Product Labeling for Food and Dietary Supplements**

**February 8, 2016**

**Attendees:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Present** | **Name** | **Organization** | **E-mail** |
|   | Andrews, Karen | USDA | Karen.Andrews@ars.usda.gov |
|   | Ayres, Elaine | NIH | eayres@nih.gov |
|   | Brown, Scott | GS1 | Scott.Brown@gs1us.org |
|   | Dittloff, Margaret | CBORD | mkd@CBORD.com |
|   | Dwyer, Johanna | NIH | dwyerj1@od.nih.gov |
|   | Haytowitz, David | USDA | David.Haytowitz@ars.usda.gov |
|   | Helton, Edward | NIH | heltone2@mail.nih.gov |
|   | Hoggle, Lindsey | AND | LHoggle@eatright.org |
|   | Kretser, Alison | ILSI | akretser@ilsi.org |
|   | Leftwich, Russell | AAAAI | rleft@pobox.com |
|   | Pehrsson, Pamela | USDA | Pamela.Pehrsson@ARS.USDA.GOV |
|   | Perkins,Vada | FDA | Vada.Perkins@fda.hhs.gov |
|   | Saldanha, Leila | NIH | saldanhl@mail.nih.gov |
|   | Young, Michael | AAAAI | Michael.Young@childrens.harvard.edu |

**Conference Call Information:**

Phone Number: +1 770-657-9270
Participant Passcode: 7485962

**Web Meeting Info (does not include audio connection)**

[**http://www.webex.com**](http://www.webex.com)

Meeting ID 193 128 608 (no password).

Direct Meeting Link: <https://meetings.webex.com/collabs/#/meetings/detail?uuid=M8B9ZKDZAIIKHBGUAR299G14AE-4MOF&rnd=548277.12942>

**Project Wiki:** <http://wiki.hl7.org/index.php?title=Structured_Product_Labeling_for_Food_and_Dietary_Supplements_(SPLr8)>

**AGENDA:**

1. Introduction of Stakeholders
2. Project Goals and Deliverables
3. What is Structured Product Labeling?
4. Background on HL7
	1. Creating an access account with HL7
5. Gathering Requirements
	1. Review of Initial Requirements Sheet
6. Sources of Additional Requirements
7. Next Meeting: Monday, February 15 from 4-5 PM?