

Official Meeting Summary – Date Drafted: February 14, 2008

Meeting type – CDISC - HL7 IB / Sub-Group

Meeting date & time – January 31, 2008 11am – 12:30pm (Eastern time)

Meeting format – Conference call

Meeting Leader(s) – Dave Albertson-Hurst

Meeting Recorder – Erik Henrikson

Attendees – Name / Affiliation -

Dave Albertson-Hursts / CDISC

Erik Henrikson / FDA

Cara Willoughby / Lilly

Diane Wold / GSK

Scott Getzin / Lilly

Background and Objectives

a. History of events leading up to the meeting –

On going series of regular conference calls among Sub-Team members as the path forward on CDISC-HL7 IB activities. (see MM from 12-13-07)

b. Meeting was requested by – FDA

c. Purpose of the meeting – Sub-Team members to further discuss options, approach and develop consensus necessary for a path forward on CDISC-HL7 IB activities

Discussion

Participant members were noted and discussion ensued.

- Who best for each story board and which scenarios should be covered
 - How to start
 - Capture what happens in a given point in time under what circumstances

Decisions/agreements reached

a. Action items ownership –

Schedule face to face in Rockville March 19th in Parklawn

b. Agreements

- Will work between calls and share finding of Action Items

Issues requiring further discussion

Currently - none

Date(s) for follow-up - Bi-weekly beginning from 1-31-08

Related Documents

none

Other

Meeting Minutes Drafted/Author – Erik Henrikson