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| hl7uslogo |  | HL7 Working Group MeetingPhoenix, Arizona, USAInternational Council Meeting Sunday 13 January 2013 |

# Meeting Logistics

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| Schedule | Room | Time  |
| Breakfast | Anasazi Ballroom (Mohave/Adobe/Arroyo/Kachina) | 8:30 – 9:00 |
| Morning Session | Anasazi Ballroom (Mohave/Adobe/Arroyo/Kachina) | 9:00 – 12:30 |
| Lunch \* | Anasazi Ballroom (Kiva) | 12:30 – 1:30 |
| Afternoon Session: | Anasazi Ballroom (Mohave/Adobe/Arroyo/Kachina) | 1:30 – 3:00 |
| Registration: Attendees should register, or pick up pre-registration packet, at the desk outside the meeting room |
| \* You must be registered for lunch! You will receive a lunch ticket in your registration packet. Everyone must be registered in order to get a lunch ticket. If you do not have a ticket, you will need to go to the registration desk. |

## Related Meetings

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| Schedule | Room | Time  |
| TSC hosted meeting on HL7 and other SDOs | Anasazi Ballroom (Mohave/Adobe/Arroyo/Kachina) | Sunday (3:30 – 5:00) |
| International Council Members | Sunset | Monday (9:00 – 12:30) |
| HL7 Board Meeting (Council Members Only) | Pima (Hohokam Ballroom) | Tuesday (9:00 – 10:30) |
| HL7 Board Dinner (Council Members Only) | Gila Room (Main level by registration) | Tuesday (5:00 – 7:00) |
| Affiliate Chair or Designated Representative Luncheon & Meeting – invitation only | Sonora | Thursday (12:30 – 5:00) |

## Action Items from Previous Meetings

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| SourceMeeting | Action Item | Status |
| Sept 2012 | Create announcements and public releases from IC presentations about use of HL7 standards around the world and provide to HQ – **Catherine and Philip** | Incomplete |
| Sept 2012 | Submit presentation and draft report when complete to the Membership Advisory Committee and to the Board for information purposes – **Philip** | Incomplete (presentation sent) |
| Sept 2012 | Form an International Work Group Meeting Assessment Committee, working with HQ Staff, to collect experience to date in setting up WGM, to report to IC on findings and to continuously plan WGM in advance – **Kai, Bernd, Bert, Catherine, Melva** | Incomplete – On Phoenix Agenda |
| Sept 2012 | Request all Affiliates to complete the Membership Survey Results as input to the Membership Advisory Committee and the International Council – **IMATF** | Incomplete |
| Sept 2012 | HL7 Australia to report progress on planning IHIC 2013 to the IC at the January 2013 HL7 WGM – **Richard** | On Thursday agenda |

## Agenda

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| Opening Session |  |  |  |  | Philip Scott |
| 1. Opening Announcements & Call to Order
 | 0:05 | 9:00 | - | 9:05 | Philip Scott |
| 1. Introductions Round Table
	* Statement of Proxies & Quorum

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| **Proxy Held By:** | **For:** | **Affiliate:** |
| Bart Diederen | Robert Stegwee | The Netherlands |
| Ken Toyoda | Michio Kimura | HL7 Japan |
| Michael van Campten | Hafiz Farooq Ahmad | HL7 Pakistan |
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* + Statement of Quorum
	+ Current Membership = 36
	+ Quorum for Decisions (40%=15), Directions (33%=12), Financial Decisions (51%=19)
	+ ?? Attending - Quorum Achieved?
 | 0:10 | 9:05 | - | 9:15 | Philip Scott |
| Reports |  |  |  |  | Helen Stevens |
| 1. Secretary Report
	* Review / Adjustment / Approval of Agenda
	* Welcome new co-chair and thanks to past co-chair
	* Action Item Review
	* Approval of Minutes from Baltimore WGM Sept 2012
		+ <http://www.hl7.org/Special/committees/international/minutes.cfm>
	* Statements of e-Vote Motions approved
		+ $3,500 USD to HL7 UK to support meeting of European affiliate chairs in Ireland in eHealth week, May 2013
	* Drop-Box access
	* HL7 International Membership and Affiliate Task Force - Final Report availability.
 | 0:15 | 9:15 | - | 9:30 | Helen Stevens |
| 1. HL7 International Board Report & Welcome
 | 0:20 | 9:30 | - | 9:50 | Chuck Jaffe |
| 1. CTO Report specific to Affiliates
	* TSC Report
	* Joint Initiative Council Activities
 | 0:10 | 9:50 | - | 10:00 | John Quinn Austin Kreisler |
| Discussion Topics |  |  |  |  | Michael van Campen |
| 1. International Mentoring Committee
	* Regional and national standards collaborative organizations
 | 0:30 | 10:00 | - | 10:30 | John RitterRon Parker  |
| Break | 0:30 | 10:30 | - | 11:00 |  |
| 1. Thursday Agenda Topics
	* Lunch
	* Introductions & Secretary Report (Helen)
	* Action item review
	* HQ Liaison and Financial Report (Philip)
	* 2012 Conference Reports (MIE, IHIC) (Bernd)
	* Q3
	* EHR Workgroup – EHR Usability Project (Thom Kuhn /Don Mon)
	* IHIC 2013 proposal (Richard)
	* International membership categories (Philip)
	* Q4 (?)
	* Affiliate impact of new IP policy and HL7
	* Special Interest Topic for May 2013
 | 0:10 | 11:00 | - | 11:10 | Helen Stevens |
| International Special Interest Topic |  |  |  |  | Philip Scott |
| 1. Affiliate Political Realities
	* Austria/Switzerland/Germany
	* New Zealand
 | 0:40 | 11:10 | - | 11:50 | Kai Heitmann et alDavid Hay |
| 1. Increasing international participation in Mobile Health Working Group
 | 0:10 | 11:50 | - | 12:00 | Gora Datta |
| HL7 Around the World Regions |  |  |  |  | Michael van Campen |
| 1. Regional Reports
 |  |  |  |  |  |
| * + Europe
 | 0:10 | 12:00 | - | 12:10 | Philip Scott |
| * + Latin America
 | 0:10 | 12:10 | - | 12:20 | Diego Kaminker |
| * + Asia
 | 0:10 | 12:20 | - | 12:30 | Ken Toyoda |

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| Lunch | 1:00 | 12:30 | - | 13:30 |  |
| HL7 Around the World Affiliates |  |  |  |  | Michael van Campen |
| 1. Reports from HL7 Affiliates (20 @ 4 min each = 1:20)
 | 1:25 | 13:30 | -  | 14:55 |  |
| * + HL7 Austria
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| * + HL7 Argentina
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| * + HL7 Australia
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| * + HL7 Bosnia & Herzegovina
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| * + HL7 Brazil
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| * + HL7 Canada
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| * + HL7 Czech Republic
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| * + HL7 China
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| * + HL7 Colombia
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| * + HL7 Croatia
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| * + HL7 Finland
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| * + HL7 Hong Kong
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| * + HL7 India
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| * + HL7 Japan
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| * + Hl7 Korea
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| * + HL7 Luxembourg
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| * + HL7 New Zealand
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| * + HL7 Norway
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| * + HL7 Pakistan
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| * + HL7 Puerto Rico
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| * + HL7 Russia
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| * + HL7 Singapore
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| * + HL7 Spain
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| * + HL7 Switzerland
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| * + HL7 Taiwan
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| * + HL7 The Netherlands
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| * + HL7 Turkey
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| * + HL7 UK
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| * + HL7 Uruguay
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| * + HL7 USA
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| Closing Remarks |  |  |  |  | Helen Stevens |
| 1. Closing Remarks
 | 0:05 | 14:55 | - | 15:00 | Helen Stevens |
| Break | 0:30 | 15:00 | - | 15:30 |  |
| TSC hosted meeting on HL7 and other SDOs |  |  |  |  |

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| Thank you for attending the meeting. Have a successful week. |

## International Council Members:

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| Affiliate / Role | Name | Attendance Record |
| Co-Chair, Secretary | Helen Stevens | Regrets |
| Co-Chair, HQ Liaison | Philip Scott | Attending |
| Co-Chair, Affiliate Liaison | Michael van Campen | Attending |
| HL7 Board of Directors IC Representatives | Diego Kaminker | Attending |
| Helen Stevens | Attending |
| Members of the Council |  |  |
| HL7 Austria | Stefan Sabutsch | Attending |
| HL7 Argentina | Fernando Campos | Attending |
| HL7 Australia | Richard Dixon-Hughes | Attending |
| HL7 Bosnia & Herzegovina | Samir Dedovic |  |
| HL7 Brazil  | Marivan Abrahão |  |
| HL7 Canada | Melva Peters | Attending |
| HL7 Czech Republic | Libor Seidl |  |
| HL7 China | Professor Li Baoluo  |  |
| HL7 Colombia | Fernando Portilla |  |
| HL7 Croatia | Miroslav Koncar |  |
| HL7 Finland | Juha Mykkanen |  |
| HL7 France | Nicolas Canu | Attending |
| HL7 Germany  | Kai Heitmann | Attending |
| HL7 Hellas  | Alexander Berler |  |
| HL7 Hong Kong | Chung Ping Ho |  |
| HL7 India  | Supten Sarbadhikari | Attending |
| HL7 Italy | Stefano Lotti |  |
| HL7 Japan | Ken Toyoda for Michio Kimura | Attending |
| Hl7 Korea | Byoung-Kee Yi |  |
| HL7 Luxembourg | Stefan Benzschawel |  |
| HL7 New Zealand  | David Hay |  |
| HL7 Norway | Terje Halvorsen |  |
| HL7 Pakistan | Michael van Campen for Hafiz Farooq Ahmad | Attending |
| HL7 Puerto Rico | Julio Cajigas | Attending |
| HL7 Romania | Florica Moldevenue |  |
| HL7 Russia | Tatyana Zarubina |  |
| HL7 Singapore | Colleen Brooks |  |
| HL7 Spain  | Carlos Gallego Perez |  |
| HL7 Sweden | Gustav Alvfeldt |  |
| HL7 Switzerland | Beat Heggli | Attending |
| HL7 Taiwan | Chih-Chan (Chad) Yen |  |
| HL7 The Netherlands | Bart Diederen for Robert Stegwee | Attending |
| HL7 Turkey | Ergin Soysal |  |
| HL7 UK | Philip Scott | Attending |
| HL7 Uruguay  | Selene Duarte |  |
| HL7 USA  | Ed Hammond | Attending |
| Lapsed Affiliates (non-Voting) |  |  |
| HL7 Chile | Sergio Konig |  |
| Guest Speakers (non-Voting) |  |  |
| Rene Spronk  | Presenting HL7 Marketing Committee Update |  |
| Gora Datta | Presenting Mobile Health Working Group Report |  |
| John Quinn | Presenting CTO Report |  |
| Austin Kreisler | TSC Chair – Contributing to CTO Report |  |
| John Ritter | International Mentoring Committee |  |
| Ron Parker | International Mentoring Committee |  |