SDWG - PHMR Subgroup Meeting

**Logistics:**

 *Date / Time:* May. 20, 2015, 10:00am to 10:30am EDT

 *Location:* Telco

 *Facilitator:* Martin Rosner

Note taker: Martin Rosner

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Meeting information

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| Wednesday, May 20, 2015  |
| 10:00 am  |  Eastern Daylight Time (New York, GMT-04:00)  |  1 hr  |

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| [**Join WebEx meeting**](https://pchalliance.webex.com/pchalliance/j.php?MTID=m0baf279f4ff40070a391d56e9028ce84)  |

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| Meeting number:  | 925 987 824  |
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| **Join by phone** |
| **+1-855-797-9485** US Toll free |
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| Access code: 925 987 824 |
| [Global call-in numbers](https://pchalliance.webex.com/pchalliance/globalcallin.php?serviceType=MC&ED=385776257&tollFree=1)  |  [Toll-free calling restrictions](http://www.webex.com/pdf/tollfree_restrictions.pdf) |

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**Attendees:**

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| Name | Affiliation | Present |
| Vinayak Kulkarni | Cerner |  |
| Martin Rosner | Philips | X |
| Brian Reinhold | Lamprey Networks | X |
| Chris Johnson | Blue Cross / Blue Shield |  |
| Asim Muhammad | Philips |  |
| Darrell Woelk | SocialCare |  |
| Igor Gejdos | Roche |  |
| Russ Leftwich | State of Tenn. |  |

**Agenda:**

1. Prepare for ballot reconciliation

**Minutes Approval:**

Minutes from March 23, 2014 – approved

**Action Items:**

* Martin & VK – review the 13 entries – VK (1-7) – Martin (8-13) – DONE
* Brian – finish drafting PHMR results section in Trifolia – DONE
1. **Ballot reconciliation process steps**
2. Review timeline towards September ballot
3. Consolidate comments into 1 sheet
4. Sort comments based on severity/priority
5. Invite commenters to PHMR subteam calls
6. Agree on comment resolutions
7. Form resolution block votes and submit/review within SDWG
8. Implement resolutions
9. Submit for 2nd ballot (if necessary)

**AOB**

**Next Regular Call**

* May 27, 2015