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**Template Usage Information:**

* Replace **Highlighted Courier New** text with appropriate content.
* To use Track Changes, turn off “protection” by clicking on Tools > Unprotect Document
* For assistance in completing each section, refer to [Appendix A](#Appendix_A).
* Information on the Project Approval Process is documented in [Appendix B](#Appendix_B).
* For FAQs (Frequently Asked Questions), refer to [Appendix C](#_Appendix_C_–)
* Submit template change requests to PMO@HL7.org
1. Project Name and ID

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| --- | --- |
| [*Click here*](#Project_Name_help) *to go to Appendix A for more information regarding this section.* | *An ID will be assigned by Project Insight*  |
| Clinical Oncology Data Standards | Project ID:  |

1. Sponsoring Group(s) / Project Team

[*Click here*](#Sponsoring_Group_help) *to go to Appendix A for more information regarding this section.*

|  |  |
| --- | --- |
| Primary Sponsor/Work Group (**1 Mandatory**)  | Structured Document WG |
| Co-sponsor Work Group(s) |  |
|  |  |
| **Project Team:** |  |
| Project facilitator (**1** **Mandatory**) | Beau Bannerman |
| Other interested parties and their roles | ASCO HIT Work Group; Chair Dr. Peter Yu |
| Multi-disciplinary project team (recommended) |  |
|  Modeling facilitator | Gaye Dolin |
|  Publishing facilitator |  |
|  Vocabulary facilitator |  |
|  Domain expert rep | Peter Yu, MDEdward Ambinder, MDKevin Hughes, MD, FACSJohn Krauss, MDJeremy Warner, MD, MS |
|  Business requirement analyst | Crystal Kallem, Jeff Kan, Suzanne Maddux |
|  Other facilitators (SOA, SAIF) |  |
|  |  |
| Implementers **(2** **Mandatory** for DSTU projects): |
| 1) HughesRiskApps |
| 2) Prosocial |

1. Project Definition
	1. Project Scope

[*Click here*](#Project_Scope_help) *to go to Appendix A for more information regarding this section.*

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| This project will promote interoperability and information exchange among cancer care providers and patients. At this stage, focus is on immediate steps which will enrich the transfer of primary electronic information among providers and between providers and patients. It is an incremental step in establishing a rapid learning system and ultimately will benefit the research and reporting activities which, in turn, support the delivery of care. The Project will augment access to and reuse of this mission-critical information through development and promotion of a series of data specifications built on CDA templates. The initial work will develop templates required for exchange of the ASCO Treatment Plan and Summary and the disease-specific Breast Cancer Adjuvant Treatment Plan and Summary. These may be balloted together or incrementally. Later work will include developing templates which include the complete oncologic treatment history for a patient diagnosed with cancer. This may include diagnostic workup including laboratory, pathology, radiology, and molecular information; surgical treatment information; radiation treatment information; and chemotherapy/hormonal/immunotherapy treatments. In order to limit the initial scope, we will focus on the one disease scenario represented in the ASCO Breast Adjuvant Treatment Plan and Summary. This is moderately advanced stage breast cancer, i.e. breast cancer treated surgically with curative intent followed by adjuvant therapy (chemotherapy and/or radiation and/or hormones). This particular subgroup of cancer patients represents an ideal use case as most of the diagnostic and treatment approaches used in cancer are represented here. |

* 1. Project Need

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| Electronic health records (EHRs) often contain data that cannot be shared among providers or contributed to research, quality or public health reporting. Current exchange specifications do not include the disease-specific templates required for continuity of care for cancer patients. This project proposes augmenting access to and reuse of the information already available in some electronic form through development of cancer-specific data standards.  |

* 1. Success Criteria

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| Successfully balloted and published IGs for cancer treatment templates.  |

* 1. Project Objectives / Deliverables / Target Dates

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| --- | --- |
| *Within each row, enter the explicit work product(s) / objective(s). Indicate their target date at the right in WGM/Ballot Cycle format. Include the project end date as the last objective (for standards projects, the end date will be the projected ANSI approval date).*[*Click here*](#Project_Obj_Deliv_TgtDate_help) *for further information and an* *[EXAMPLE](#Project_Obj_Deliv_TgtDate_Example_help)* | **Target Date** *(in WGM or ballot cycle format, e.g.**‘2010 Sept WGM’ or* *‘2010 Jan Ballot’)* |
| Define project scope | Aug 23 – Sept 21, 2012 |
| Analysis, design and draft specifications (regular meetings) | Sept 21 – Nov 25, 2012 |
| Submit notice of intent to ballot (NIB) | Oct 28, 2012 |
| Submit for DSTU ballot | Nov 25, 2012 |
| Ballot period | Dec 3, 2012 – Jan 7, 2013 |
| Ballot reconciliation | Jan – Feb 2013 |
| Submit to TSC for DSTU approval and publication | March 2013 |
| Subsequent ballots to be performed as needed | May Ballot 2013 |

* 1. Project Dependencies

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| none |

* 1. Project Document Repository Location

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| --- |
| [Have requested from HL7 Staff] |

* 1. Backwards Compatibility

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| --- | --- | --- | --- | --- |
| Are the items being produced by this project backward compatible? | [ ]  Yes | [ ]  No | [ ]  Don’t Know | [x]  N/A |

 |

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| **If desired, enter any additional information regarding Backwards Compatibility.** |

1. Products

[*Click here*](#Products_help) *to go to Appendix A for more information regarding this section*

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| [ ]  | Non Product Project- (Educ. Marketing, Elec. Services, etc.) |

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| [ ]  | V3 Documents - Knowledge |

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| [ ]  | Arden Syntax |

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| [ ]  | V3 Foundation – RIM |

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| [ ]  | Clinical Context Object Workgroup (CCOW) |

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| [ ]  | V3 Foundation – Vocab Domains & Value Sets |

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| [ ]  | Domain Analysis Model (DAM) |

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| [ ]  | V3 Messages - Administrative |

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| [ ]  | Electronic Health Record (EHR) |

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| [ ]  | V3 Messages - Clinical |

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| [ ]  | Functional Profile |

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| [ ]  | V3 Messages - Departmental |

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| [ ]  | V2 Messages – Administrative |

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| [ ]  | V3 Messages - Infrastructure |

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| [ ]  | V2 Messages - Clinical |

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| [ ]  | V3 Rules - GELLO |

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| [ ]  | V2 Messages - Departmental |

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| [ ]  | V3 Services – Java Services (ITS Work Group) |

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| [ ]  | V2 Messages – Infrastructure |

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| [ ]  | V3 Services – Web Services |

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| [ ]  | V3 Documents – Administrative (e.g. SPL) |

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| [ ]  | - New Product Definition - |

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| [x]  | V3 Documents – Clinical (e.g. CDA) |

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| [ ]  | - New/Modified HL7 Policy/Procedure/Process - |

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1.
2. Project Intent (check all that apply)

[*Click here*](#Project_Intent_help) *to go to Appendix A for more information regarding this section*

*.*

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| [x]  | Create new standard |
| [ ]  | Revise current standard (see text box below) |
| [ ]  | Reaffirmation of a standard |
| [ ]  | New/Modified HL7 Policy/Procedure/Process |
| [ ]  | N/A (Project not directly related to an HL7 Standard) |

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| [ ]  | Supplement to a current standard |
| [ ]  | Implementation Guide (IG) will be created/modified |
| [ ]  | Project is adopting/endorsing an externally developed IG*(specify external organization in Sec. 6 below)* |
| [ ]  | Externally developed IG is to be Adopted |
| [ ]  | Externally developed IG is to be Endorsed |

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| **If revising a current standard, indicate the name of the standard being revised and date it was published (or request for publication, or ANSI designation date).**  |

* 1. Ballot Type (check all that apply)

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| [ ]  | Comment Only |
| [ ]  | Informative |
| [x]  | DSTU to Normative |

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| [ ]  | Normative (no DSTU) |
| [ ]  | Joint Ballot (with other SDOs or HL7 Work Groups) |
| [ ]  | N/A (project won’t go through ballot) |

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| **If necessary, add any additional ballot information here. If artifacts will be jointly balloted with other HL7 Work Groups or other SDOs, list the other groups.** |

1. Project Approval Dates

[*Click here*](#Project_Approval_Dates_help) *to go to Appendix A for more information regarding this section.*

|  |  |
| --- | --- |
| Sponsoring Group Approval Date | **WG Approval Date CCYY-MM-DD** |
| Steering Division Approval Date  | **SD Approval Date CCYY-MM-DD** |

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| PBS Metrics Reviewed? (required for SD Approval) | [ ]  Yes | [ ]  No |

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|  |  |
| --- | --- |
| Technical Steering Committee Approval Date | **TSC Approval Date CCYY-MM-DD** |

1. External Project Collaboration

[*Click here*](#External_Project_Collaboration_help) *to go to Appendix A for more information regarding this section.*

|  |
| --- |
| **American Society of Clinical Oncology, HIT Work Group**  |

* 1. Stakeholders / Vendors / Providers

*This section must be completed for projects containing items expected to be ANSI approved, as it is an ANSI requirement for all ballots*

|  |  |  |
| --- | --- | --- |
| **Stakeholders** | **Vendors** | **Providers** |
| [ ]  Clinical and Public Health Laboratories | [ ]  Pharmaceutical | [ ]  Clinical and Public Health Laboratories |
| [ ]  Immunization Registries | [x]  EHR, PHR | [ ]  Emergency Services |
| [ ]  Quality Reporting Agencies | [ ]  Equipment  | [ ]  Local and State Departments of Health |
| [ ]  Regulatory Agency | [x]  Health Care IT | [ ]  Medical Imaging Service |
| [ ]  Standards Development Organizations (SDOs)  | [ ]  Clinical Decision Support Systems | [x]  Healthcare Institutions (hospitals, long term care, home care, mental health) |
| [ ]  Payors  | [x]  Lab | [ ]  Other (specify in text box below) |
| [ ]  Other (specify in text box below) | [ ]  HIS | [ ]  N/A |
| [ ]  N/A | [ ]  Other (specify below) |  |
|  | [ ]  N/A |  |

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| **Other: Indicate other stakeholders, vendors or providers not listed above.** |

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* 1. Synchronization With Other SDOs / Profilers

[*Click here*](#Synchro_SDO_Profilers_help) *to go to Appendix A for more information regarding this section*

|  |
| --- |
| Check all SDO / Profilers which your project deliverable(s) are associated with. |
| [ ]  ASC X12 | [ ]  CHA | [ ]  LOINC |
| [ ]  AHIP | [ ]  DICOM | [ ]  NCPDP |
| [ ]  ASTM | [ ]  GS1 | [ ]  NAACCR |
| [ ]  BioPharma Association (SAFE) | [ ]  IEEE | [ ]  Object Management Group (OMG) |
| [ ]  CEN/TC 251 | [ ]  IHE | [ ]  The Health Story Project |
| [ ]  CHCF | [ ]  IHTSDO | [ ]  WEDI |
| [ ]  CLSI | [ ]  ISO | [x]  Other (specify below) |

|  |
| --- |
| ASCO is convening an oncology stakeholder summit in October to discuss collaboration. |

1. Realm

[*Click here*](#Realm_help) *to go to Appendix A for guidelines regarding choosing Universal or Realm Specific.*

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|  |  |
| --- | --- |
| [ ]  | Universal |

 | [x]  Realm Specific (US) |
|  | [ ]  Check here if this standard balloted or was previously approved as realm specific standard |

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 | (**Enter “U.S.” or name of HL7 affiliate here**) |

1. Strategic Initiative Reference – For PMO/TSC Use Only

[*Click here*](#Roadmap_Reference_help) *to go to Appendix A for more information regarding this section*

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| This section used only for Strategic Initiative Projects.

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| [ ]  | 1. HL7 Recognition
 |
| [ ]  | 1. HL7 Internal Processes
 |
| [ ]  | 1. HL7 Implementation
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