



1st Time Attendees: Introduction to the Meeting

Ken McCaslin

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Technical Steering Committee
HL7 - Technical & Support Services Steering Division Co-chair
HL7 - Electronic Services Work Group Co-chair
HL7 – Roadmap Task Force Team Member



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Welcome to HL7, my name is Ken McCaslin and I will be the instructor for your class today. I work for Quest Diagnostics, a clinical diagnostic testing laboratory based in the US, however, with facilities in various countries around the world. I have been at HL7 for over 15 years.

Please let me know if you did not receive a welcome packet.



I work best when you ask questions, so please do not keep your questions until the end. I would prefer that you ask your questions as we go along so that I know I'm covering the information you want, my slides are a guide for me and I'm willing to cover in more depth anything that you need. I will start by going through your welcome packet.


Glossary

Work Group Agenda

Survey Sheet


On-site guide

HL7 Work Groups and Committees



Agenda

- What is HL7
 - Mission
 - Charter
 - Organization
- Why are you here
- Deeper dive into HL7
 - HL7 Terms
 - How is the WGM organized
 - Where do I go for more information
- Your Questions




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My agenda for today is to have a brief review of HL7, it's mission, the charter and a very high level view of the organization.

If we have time, I want to know why you are here which I will ask about at the end of this session.

We will look at HL7, what it does, how it is organized, what happens at the meeting, and how to think about planning your week here at this meeting and other meetings.



Meeting - What

- Tutorials
- Work Group sessions
- Administrative Meetings
 - Technical Steering Committee (Saturday, Sunday evening and Monday night)
 - Affiliate meeting (Sunday)
 - Board of Directors (Tuesday afternoon into evening)


Ribbons:

Board
TSC
Staff

Work Group Chair
Facilitator
Mentor
Speaker

Benefactor
Supporter

Student
Guest
Press




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This is a Work Group Meeting and it happens three times a year, typically January, May and September. When walking around when you see people with some of the these ribbons, like c0-chair, TSC, Board, Mentor, Speaker, or staff; these are people who have been around a while. These are people who likely know the most. Do not hesitate to ask any of these people questions. They may not know the answer to your question, but they likely know who might and can get you connected with the right people. HL7 is made up of several Work Groups. The work groups are specialized focus groups who have a specific task. Example; Publishing Work Group deals with all the issues necessary to publish the work of HL7, while Cardiology Work Group develops messages for cardiology work. We also have administrative groups that manage HL7, such as the Board of Directors, the Affiliates and the Technical Steering Committee. The Board of Directors establish the strategy for HL7 and the Technical Steering Committee, some times called the TSC develops the tactical solutions to meet the strategy. The affiliates are a gathering of all the realm co-chairs. Realm is a concept we use to define issues that are specific to a country. The affiliates deal with issues that impact their country and try to find a way to harmonize with others.



HL7 Tricks of the Trade

- Put your tutorial and meal tickets in your name tag pocket.



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There are little secrets to making your time here a bit easier. It is easy to leave your meal tickets in your room or your tutorial ticket. Or you could put them in your bag and then have to figure where they are. You have to wear your badge every where, so the solution must of us have come up with is to tuck all the tickets in the back of your name tag in the order you will use them. Stay tuned, we have some more hints like this.



Logistics - Quarters


- Daily
 - General Session: 8:00 – 8:45
 - Monday General Session: 8:30 – 12:30
 - Quarter 1: 9:00am - 10:30am
 - Break – 30 minutes
 - Quarter 2: 11:00am - 12:30pm
 - Lunch – 75 minutes
 - Quarter 3: 1:45pm – 3:00pm
 - Break – 30 minutes
 - Quarter 4: 3:30pm – 5:00pm
- TSC: Monday 05:30pm – 09:00pm
- Board Meeting: Tuesday 3:30pm – 10:00pm



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Lets talk about the structure of the meeting. The basic meeting is laid out into 4 quarters, 2 quarters in the morning and 2 in the afternoon. Q1 begins after the general session in the morning at 9am and goes to the break. Q2 then begins after the break and goes to lunch, so you get the picture, Q4 is the last quarter of the day. We have the concept of additional meeting times in the evening we often refer to those meetings as Q5 meetings. The General Session which begins at 8am are important to first time attendees. This is when you will hear about things going on at HL7, changes in rooms for events and other important information. Breakfast begins just before this so grab it and then listen to what is going on while you eat. The other thing to remember is HL7 is an open process, so you are free to attend any meeting, including the TSC, board or any Work Group session.



Building Your Schedule

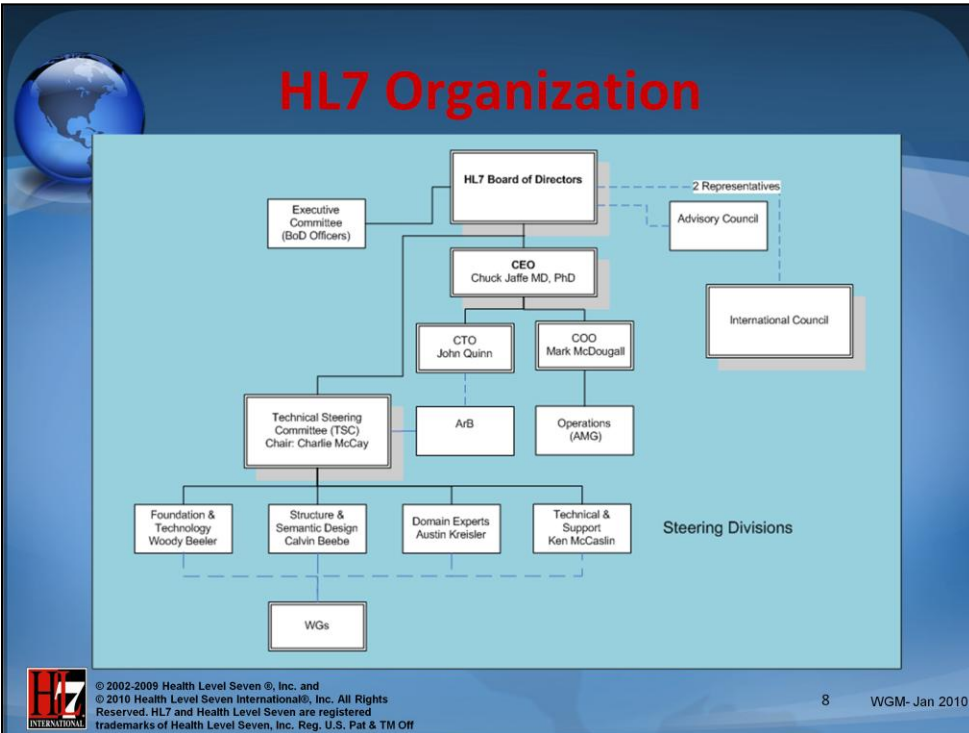
Day	Date		Time	Icon	Event	Room
Sunday		PM	Q3			
			Q4			
Monday		AM	Q1			
			Q2			
		PM	Q3			
			Q4			
Tuesday		AM	Q1			
			Q2			
		PM	Q3			
			Q4			
Wednesday		AM	Q1			
			Q2			
		PM	Q3			
			Q4			
			Q5			



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Now that you understand the quarter system, here is how you work it out. Remember the document I shared with you a bit ago which listed the agendas for each work group, the yellow one? What I do is create a grid and then I make sure I plot where I'm going to be for the whole week. By doing this I can find my way around. Also, I like to take the site guide, another document I shared, and put the meeting rooms on this grid as well. Let me pass out the grid for your use. Do not be afraid to attend any Work Group. Do not be afraid to ask questions, all of us here were just like you, new and not sure of what is going on.



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HL7 web page - WWW.HL7.ORG



Unlocking the Power of Health Information.

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Welcome to Health Level Seven

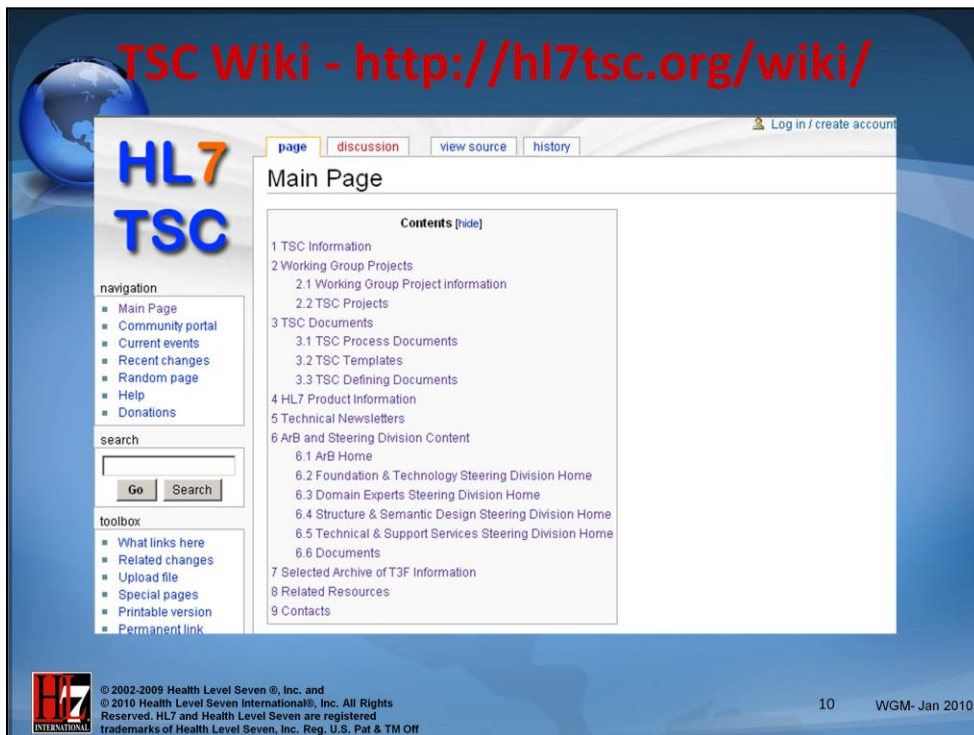
Health Level Seven, Inc. (HL7) continues to be the global authority on **standards for interoperability of health information technology** with members in over 55 countries. HL7's vision is to create the best and most widely used standards in healthcare.

NEWS & ANNOUNCEMENTS

- **GForge Maintenance - Monday August 31st**
- Press Release May 7 2009: RADM Theresa Cullen, Assistant Surgeon General and CIO, Indian Health Service, to be Featured Speaker at Conference: SOA in Healthcare: Value in a Time of Change

UPCOMING EVENTS

- **HL7 e-Learning Course**
Aug 20, 2009 to Dec 3, 2009 - Webinar
[Add to Outlook Calendar](#)
- **HL7 9.0-10.0-11.0-12.0-13.0-14.0-15.0-16.0-17.0-18.0-19.0-20.0-21.0-22.0-23.0-24.0-25.0-26.0-27.0-28.0-29.0-30.0-31.0-32.0-33.0-34.0-35.0-36.0-37.0-38.0-39.0-40.0-41.0-42.0-43.0-44.0-45.0-46.0-47.0-48.0-49.0-50.0-51.0-52.0-53.0-54.0-55.0-56.0-57.0-58.0-59.0-60.0-61.0-62.0-63.0-64.0-65.0-66.0-67.0-68.0-69.0-70.0-71.0-72.0-73.0-74.0-75.0-76.0-77.0-78.0-79.0-80.0-81.0-82.0-83.0-84.0-85.0-86.0-87.0-88.0-89.0-90.0-91.0-92.0-93.0-94.0-95.0-96.0-97.0-98.0-99.0-100.0-101.0-102.0-103.0-104.0-105.0-106.0-107.0-108.0-109.0-110.0-111.0-112.0-113.0-114.0-115.0-116.0-117.0-118.0-119.0-120.0-121.0-122.0-123.0-124.0-125.0-126.0-127.0-128.0-129.0-130.0-131.0-132.0-133.0-134.0-135.0-136.0-137.0-138.0-139.0-140.0-141.0-142.0-143.0-144.0-145.0-146.0-147.0-148.0-149.0-150.0-151.0-152.0-153.0-154.0-155.0-156.0-157.0-158.0-159.0-160.0-161.0-162.0-163.0-164.0-165.0-166.0-167.0-168.0-169.0-170.0-171.0-172.0-173.0-174.0-175.0-176.0-177.0-178.0-179.0-180.0-181.0-182.0-183.0-184.0-185.0-186.0-187.0-188.0-189.0-190.0-191.0-192.0-193.0-194.0-195.0-196.0-197.0-198.0-199.0-200.0-201.0-202.0-203.0-204.0-205.0-206.0-207.0-208.0-209.0-210.0-211.0-212.0-213.0-214.0-215.0-216.0-217.0-218.0-219.0-220.0-221.0-222.0-223.0-224.0-225.0-226.0-227.0-228.0-229.0-230.0-231.0-232.0-233.0-234.0-235.0-236.0-237.0-238.0-239.0-240.0-241.0-242.0-243.0-244.0-245.0-246.0-247.0-248.0-249.0-250.0-251.0-252.0-253.0-254.0-255.0-256.0-257.0-258.0-259.0-260.0-261.0-262.0-263.0-264.0-265.0-266.0-267.0-268.0-269.0-270.0-271.0-272.0-273.0-274.0-275.0-276.0-277.0-278.0-279.0-280.0-281.0-282.0-283.0-284.0-285.0-286.0-287.0-288.0-289.0-290.0-291.0-292.0-293.0-294.0-295.0-296.0-297.0-298.0-299.0-300.0-301.0-302.0-303.0-304.0-305.0-306.0-307.0-308.0-309.0-310.0-311.0-312.0-313.0-314.0-315.0-316.0-317.0-318.0-319.0-320.0-321.0-322.0-323.0-324.0-325.0-326.0-327.0-328.0-329.0-330.0-331.0-332.0-333.0-334.0-335.0-336.0-337.0-338.0-339.0-340.0-341.0-342.0-343.0-344.0-345.0-346.0-347.0-348.0-349.0-350.0-351.0-352.0-353.0-354.0-355.0-356.0-357.0-358.0-359.0-360.0-361.0-362.0-363.0-364.0-365.0-366.0-367.0-368.0-369.0-370.0-371.0-372.0-373.0-374.0-375.0-376.0-377.0-378.0-379.0-380.0-381.0-382.0-383.0-384.0-385.0-386.0-387.0-388.0-389.0-390.0-391.0-392.0-393.0-394.0-395.0-396.0-397.0-398.0-399.0-400.0-401.0-402.0-403.0-404.0-405.0-406.0-407.0-408.0-409.0-410.0-411.0-412.0-413.0-414.0-415.0-416.0-417.0-418.0-419.0-420.0-421.0-422.0-423.0-424.0-425.0-426.0-427.0-428.0-429.0-430.0-431.0-432.0-433.0-434.0-435.0-436.0-437.0-438.0-439.0-440.0-441.0-442.0-443.0-444.0-445.0-446.0-447.0-448.0-449.0-450.0-451.0-452.0-453.0-454.0-455.0-456.0-457.0-458.0-459.0-460.0-461.0-462.0-463.0-464.0-465.0-466.0-467.0-468.0-469.0-470.0-471.0-472.0-473.0-474.0-475.0-476.0-477.0-478.0-479.0-480.0-481.0-482.0-483.0-484.0-485.0-486.0-487.0-488.0-489.0-490.0-491.0-492.0-493.0-494.0-495.0-496.0-497.0-498.0-499.0-500.0-501.0-502.0-503.0-504.0-505.0-506.0-507.0-508.0-509.0-510.0-511.0-512.0-513.0-514.0-515.0-516.0-517.0-518.0-519.0-520.0-521.0-522.0-523.0-524.0-525.0-526.0-527.0-528.0-529.0-530.0-531.0-532.0-533.0-534.0-535.0-536.0-537.0-538.0-539.0-540.0-541.0-542.0-543.0-544.0-545.0-546.0-547.0-548.0-549.0-550.0-551.0-552.0-553.0-554.0-555.0-556.0-557.0-558.0-559.0-560.0-561.0-562.0-563.0-564.0-565.0-566.0-567.0-568.0-569.0-570.0-571.0-572.0-573.0-574.0-575.0-576.0-577.0-578.0-579.0-580.0-581.0-582.0-583.0-584.0-585.0-586.0-587.0-588.0-589.0-590.0-591.0-592.0-593.0-594.0-595.0-596.0-597.0-598.0-599.0-600.0-601.0-602.0-603.0-604.0-605.0-606.0-607.0-608.0-609.0-610.0-611.0-612.0-613.0-614.0-615.0-616.0-617.0-618.0-619.0-620.0-621.0-622.0-623.0-624.0-625.0-626.0-627.0-628.0-629.0-630.0-631.0-632.0-633.0-634.0-635.0-636.0-637.0-638.0-639.0-640.0-641.0-642.0-643.0-644.0-645.0-646.0-647.0-648.0-649.0-650.0-651.0-652.0-653.0-654.0-655.0-656.0-657.0-658.0-659.0-660.0-661.0-662.0-663.0-664.0-665.0-666.0-667.0-668.0-669.0-670.0-671.0-672.0-673.0-674.0-675.0-676.0-677.0-678.0-679.0-680.0-681.0-682.0-683.0-684.0-685.0-686.0-687.0-688.0-689.0-690.0-691.0-692.0-693.0-694.0-695.0-696.0-697.0-698.0-699.0-700.0-701.0-702.0-703.0-704.0-705.0-706.0-707.0-708.0-709.0-710.0-711.0-712.0-713.0-714.0-715.0-716.0-717.0-718.0-719.0-720.0-721.0-722.0-723.0-724.0-725.0-726.0-727.0-728.0-729.0-730.0-731.0-732.0-733.0-734.0-735.0-736.0-737.0-738.0-739.0-740.0-741.0-742.0-743.0-744.0-745.0-746.0-747.0-748.0-749.0-750.0-751.0-752.0-753.0-754.0-755.0-756.0-757.0-758.0-759.0-760.0-761.0-762.0-763.0-764.0-765.0-766.0-767.0-768.0-769.0-770.0-771.0-772.0-773.0-774.0-775.0-776.0-777.0-778.0-779.0-780.0-781.0-782.0-783.0-784.0-785.0-786.0-787.0-788.0-789.0-790.0-791.0-792.0-793.0-794.0-795.0-796.0-797.0-798.0-799.0-800.0-801.0-802.0-803.0-804.0-805.0-806.0-807.0-808.0-809.0-810.0-811.0-812.0-813.0-814.0-815.0-816.0-817.0-818.0-819.0-820.0-821.0-822.0-823.0-824.0-825.0-826.0-827.0-828.0-829.0-830.0-831.0-832.0-833.0-834.0-835.0-836.0-837.0-838.0-839.0-840.0-841.0-842.0-843.0-844.0-845.0-846.0-847.0-848.0-849.0-850.0-851.0-852.0-853.0-854.0-855.0-856.0-857.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The HL7 GForge site is intended to support HL7 Tool Developers (Toolsmiths) and Work Groups in managing their projects. All of the tools available on the HL7 GForge site are designed to support the development and publication of HL7 Version 3 Messaging Standards. These tools carry a [license](#) that restricts their use to activities that support the development of standards by HL7 and the HL7 International Affiliate Organizations.

Quick Downloads

:: RoseTree	:: V3 Generator	:: FormalNamingSource
:: Design Repository	:: MIF Schemas	:: Publishing Tools
:: RMTM Designer	:: COREMIPS	:: V2 & V3 Mapping Tools
:: PubDoc	:: QMETInfo	:: Tooling Documentation

Support and Docs

:: HL7 GForge HelpDesk	:: HL7 Tooling FAQs
:: HL7 License Agreement	:: Installing HL7 Tools

Eclipse-based Tooling

The Eclipse-based tooling is maintained in the Open Health Tools' (OHT) software repository, also known as the [Open Health Forge](#). The current release of the HL7 V3 Eclipse-based tooling is bundled in a package called the [Open Health Workbench](#). Click [here](#) to view instructions on how to download and install the *Workbench* tool on Windows or Mac OSX.

Additional HL7 Tools

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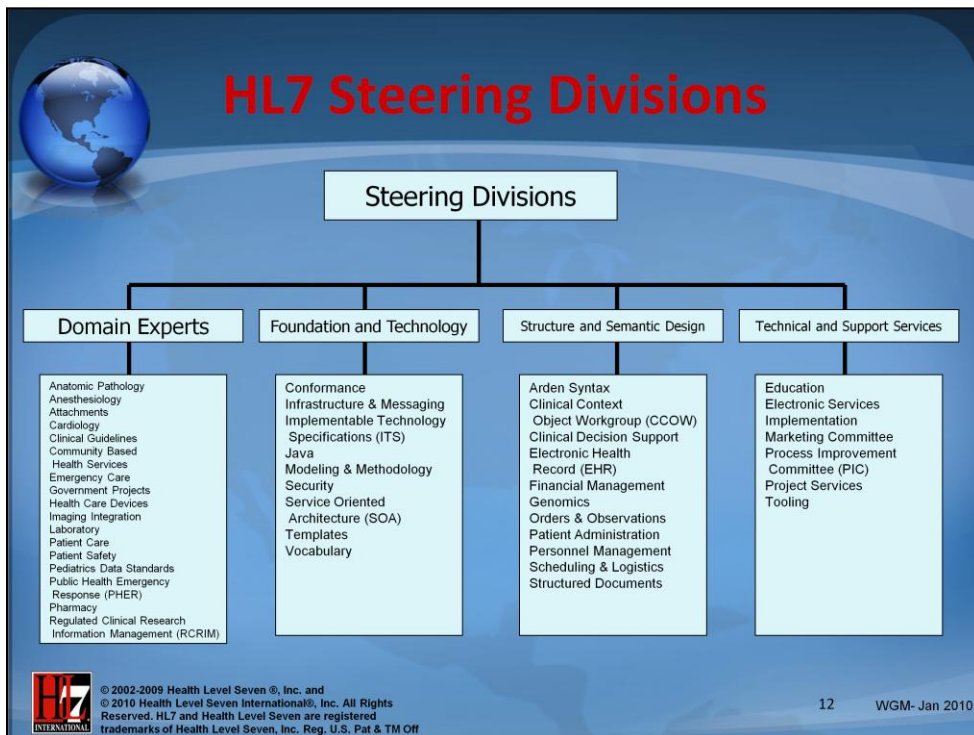
Recent

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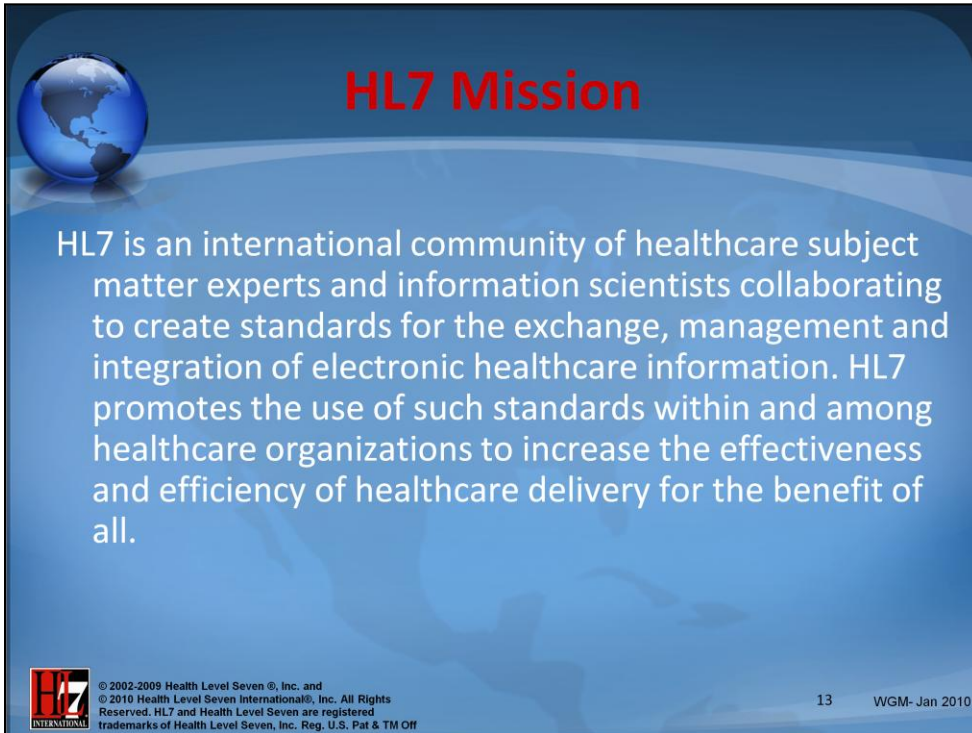
Top Downloads

- (27,110)
- (7,446)
- (6,338)
- (4,940)

gForge, is the place work groups track issues and maintain their documents.




If you remember the organizational structure, I pointed out that there are four steering divisions. Each has a number of Work Groups that make up the division. Technical and Support Services for instance has Work Groups who focus on tools and products that make HL7 successful at doing their work, for instances, publishing makes sure there are tools and processes for publishing the work. The work groups in this division do not develop HL7 products, they provide the tools so that others can do so. And then to take a look at Foundation and Technology for instances, they are building the basic pieces that others, like Domain Experts & Structure and Semantic Design work Groups use to actually construct the messages



HL7 Mission

HL7 is an international community of healthcare subject matter experts and information scientists collaborating to create standards for the exchange, management and integration of electronic healthcare information. HL7 promotes the use of such standards within and among healthcare organizations to increase the effectiveness and efficiency of healthcare delivery for the benefit of all.

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Now you have seen the basic structure of HL7, here is the mission.



Strategies

HL7's Strategies:

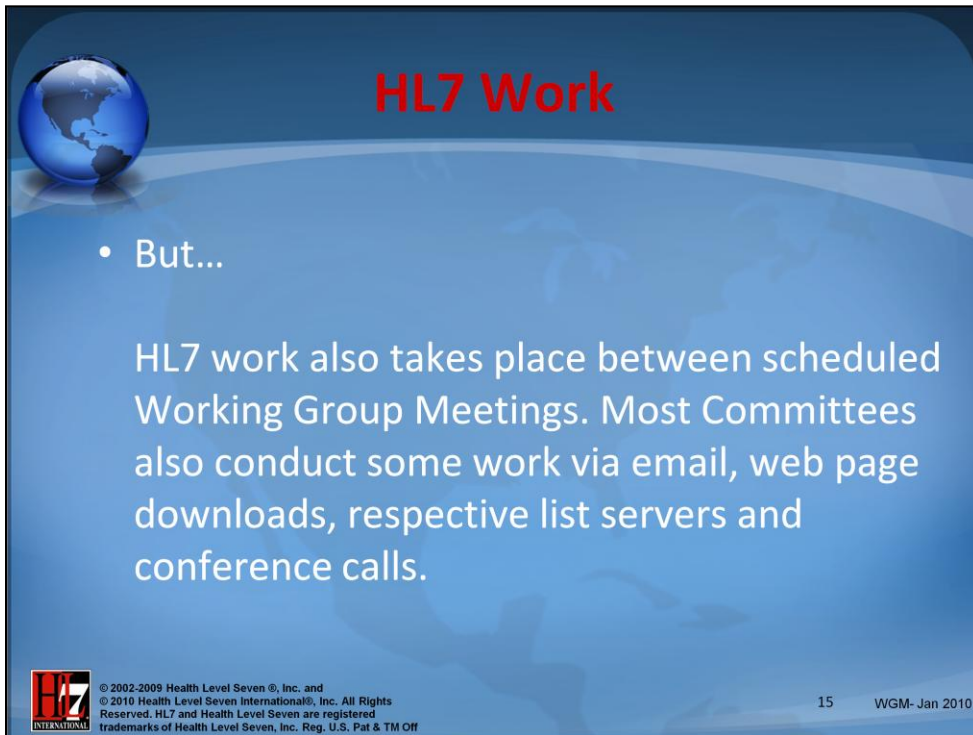
- *Develop coherent, extendible standards that permit structured, encoded health care information of the type required to support patient care, to be exchanged between computer applications while preserving meaning.*
- *Develop a formal methodology to support the creation of HL7 standards from the HL7 Reference Information Model (RIM).*
- *Educate the healthcare industry, policy makers, and the general public concerning the benefits of healthcare information standardization generally and HL7 standards specifically.*
- *Promote the use of HL7 standards world-wide through the creation of HL7 International Affiliate organizations, which participate in developing HL7 standards and which localize HL7 standards as required.*
- *Stimulate, encourage and facilitate domain experts from healthcare industry stakeholder organizations to participate in HL7 to develop healthcare information standards in their area of expertise.*
- *Collaborate with other standards development organizations and national and international sanctioning bodies (e.g. ANSI and ISO), in both the healthcare and information infrastructure domains to promote the use of supportive and compatible standards.*
- *Collaborate with healthcare information technology users to ensure that HL7 standards meet real-world requirements, and that appropriate standards development efforts are initiated by HL7 to meet emergent requirements.*



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And these are the high level strategies that HL7 is trying to achieve.

The slide has a blue background with a faint world map. In the top left corner, there is a small blue globe icon showing the Americas. The title "HL7 Work" is in red text at the top center. A bullet point "• But..." is on the left. The main text is in white, centered. At the bottom left is the HL7 International logo. At the bottom right are the page number "15" and the text "WGM- Jan 2010".

HL7 Work


- But...

HL7 work also takes place between scheduled Working Group Meetings. Most Committees also conduct some work via email, web page downloads, respective list servers and conference calls.

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While a great deal of work is accomplished during the Work Group Meeting, we are not able to accomplish it all, so much of the work is done via conference calls and emails. To know what is going on, you will want to subscribe to the list sever for the Work Group or Groups that you have interest. You can do that by going to the hl7.org web page and on the right side go to List Services. Follow the instructions and once you have signed up, you will begin to receive emails about the activities of that Work Group. This is the only way you can share your ideas, once you have signed up now you can send messages to the list sever as well using the email address you signed up with. In this same area, you can look at the conference call calendar and see when conference calls are scheduled, the time and the phone number to dial in with. All conference calls are scheduled based on US Eastern Time zone.



Survey

- Need to be completed by Wednesday and submit at the registration desk
- Some one's survey will be selected to win a prize that will be announced Thursday morning during the morning session




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Don't forget to complete the survey. There will be a drawing and during the general session on Thursday, the drawn name will be announced and that person will win a prize.




Now, you can ask me anything you were afraid to ask earlier, but as a reminder, this is not the last opportunity to ask questions, remember the co-chair, TSC, board, facilitator, mentor, staff and speaker ribbons, if you see someone with one of these, do not hesitate to ask them for help. I'm confident they will help you or know where to send you for help and if not, bring them to the lunch table when I will see you again. On Monday and Tuesday, there are First Time Attendee tables and there will be Board Members and Mentors like myself there to help you find your way. Any questions?



Why are you Here?

- Learn about HL7 Standards
- Write HL7 Standards
- Influence Direction of the Standard
- Other ...



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Used only when there is enough time