## Friday Q1

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| --- | --- |
| Location:  | Date: 2015-01-23Time: 9:00 – 10:30 am |
| Chair | John Roberts | Note taker(s) | Mark Shafarman |
|  |
| Attendee | Name | Email | Affiliation |
|  | Calvin Beebe  |  | Mayo |
|  | Benjamin Flessner  |  | Epic |
|  | Rick Geimer  |  | Lantana |
|  | Kai Heitmann  |  | HL7 Germany |
|  | Eric Hefli  |  | THSA |
|  | Wendy Huang  |  | Canada Health Infoway |
|  | Austin Kreisler  |  | Leidos |
|  | Jay Lyle  |  | Ockhan (PC) |
|  | Lisa Nelson  |  | Lantana |
|  | John Roberts  |  | TN Dept. of Health |
|  | Mark Shafarman  |  | Shafarman Consulting |
|  | Andy Stechishin  |  | CANA Software |
|  | Michael Tan  |  | Nictiz |
| Quorum Requirements Met (yes/no): yes |

## Agenda review

## Co-chair election results:

 John Roberts was re-elected as a Templates co-chair.

## Follow-up from meetings during the week

CGIT: Several issues relevant to Templates and CGIT were discussed, including:

Constraint mechanisms needed to be supported by FHIR profiling mechanisms in order to adequately represent CDA templates in FHIR.

In addition to constraints, there are issues of metadata synchronization, vocabulary support, and security.

PC & SDWG & Templates:

Kai has succeeded in translating the latest CCDA r 2.0 templates into the Templates DSTU format. There are issues that have been discovered with “technical corrections” of a given implementation guide level release of CCDA (e.g. CCDA r 2.0 as the next release after CCDA 1.1): some templates have been given new Template Ids when technical corrections were made, and thus the versioning information is no longer explicit/machine processable, as required by the Templates DSTU.

## Art-Decor update (Kai)

## Paris Agenda:

 Friday Q1 will be scheduled. Need to confirm joint meetings from Thursday and other WGs abilities to attend Friday Q1. We’ll also need to confirm the other joint meetings that Templates is attending.

## Documentation: Wiki, Minutes

## Friday Q2

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| --- | --- |
| Location: Guestroom | Date: 2014-09-19Time: 11:00 – 12:30 am |
| Chair | John Roberts | Note taker(s) | Mark Shafarman |
|  |
| Attendee | Name | Email | Affiliation |
|  | Kai Heitmann |  | HL7 Germany |
|  | Alexander Henket |  | NICTIZ |
|  | John Roberts |  | Tennessee DOH |
|  | Mark Shafarman |  | Shafarman Consulting, Inc. |
| Quorum Requirements Met (yes/no): yes |

## Conference call agendas

Using the Patient Administration wiki as a model, John agreed to set up a draft agenda that we can use for our conference calls (see <http://wiki.hl7.org/index.php?title=Templates_Conference_Call_Agenda_Page> ).

## Update of the Decision Making Process Document

Kai made a motion to accept the default DMP. Mark seconded it. The motion passed 3-0-0.

## Review Mission and Charter

Review of the Templates WG Mission and charter statement. There was a brief discussion about starting this by updating the SAIF statement. Drafting a replacement was postponed to our next conference call (on 9/30/14)

## Update the Guiding Documents page

Alexander moved to update the Guiding Documents page on the HL7 Templates Wiki. Mark seconded. The motion passed 3-0-0.

## Publication Request

We filled out the publication request document (see attached document). Kai made a motion to accept it. Mark seconded it. The motion passed 3-0-0.

## Meeting Adjournment

Alexander moved to adjourn the meeting. Mark seconded. The motion passed 3-0-0.