**Minutes of the Weekly PGHD Meeting for 7/27/2011**

**Attendees:**

Virinder Batra

Lisa Nelson

Elains Ayres

Kathy Walsh

Bob Dolin

Emma Jones

Shawn Meyers

Brian Sheller

1. The attendees did short r introductions
2. Virinder gave a short overview for the project with expected timelines and deliverables
3. Bob Dolin defined his vision for the project
	1. Deliverables were expected to be a guidance document for Patient Authored CDA documents
	2. For now the focus will be in defining guidance for constraining the header elements of the CDA.
	3. The vision is to create a set of new document types which will be patient generated. There already are requirements for Family History, Pre-Visit Summary, Dietary History. These new document types would be added to the CDA consolidation set of documents, and will leverage the existing sections and entries present in the template libraries defined in consolidation. These new document types are NOT in scope for the current project. The current project scope is limited to guidance for header elements of the CDA.
4. September HL7 meeting in Baltimore has declared patient empowerment/engagement as a theme
	1. This work effort will be mentioned in the opening plenary comments by the HL7 chair
5. Will try to leverage all existing elements in the C-CDA templates. However potential changes in data elements because of patient engagement will be entertained as needed
6. Will try to engage NO US stakeholders pro-actively
7. Since this effort is for the International Realm, changes may be necessary in the Vocabulary and Terminology area; Existing US realm CDA is more restrictive
8. We will strive to remain Platform Agnostic i.e consideration to user interfaces, modalities will not be considered as the deliverable is a CDA document
9. Proposed Time Line
	1. Jan 2013 Phoenix Ballot
	2. Word document by Dec 1
	3. Notice of ballot in September
10. Structure of deliverable
	1. Consistency with C-CDA/QRDA
11. Editors: Virinder Batra, Lisa Nelson, Shawn Meyers
12. Wiki page will be created to store
	1. Meeting Minutes
	2. Documents
	3. Use cases
13. Weekly meetings every Friday

Agenda for 8/3 meeting

1. Review of PGHD IG Draft
2. Review PGMD Header Elements (see attachment)
	1. Schedule of deliverables
	2. Use cases; Assignments for Use cases
	3. Discussion on CDA header attributes from the patients perspective